



Watertown International Airport

2259 Airport Drive, Dexter, NY 13634

### **Regular Office Hours**

CBP Alexandria Bay, NY POE  
24 hours/day, 7 days/week  
Eastern Time (ET)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/  
arrival of aircraft at Watertown  
International Airport are generally  
available seven days per week, 24  
hours per day in accordance with the  
port's permission to land procedures.  
See Fixed Base Operator (FBO) hours  
below.

Commercial aircraft operators  
departing the U.S. must obtain an  
outbound clearance by contacting CBP  
directly.

### **Contact Information**

(315) 482-5004 ext. 5894   CBP Port of Alexandria Bay POE  
[KART\\_GAP@cbp.dhs.gov](mailto:KART_GAP@cbp.dhs.gov)

### **Permission to Land Procedures**

Pilots must secure permission to land by contacting CBP  
at the Alexandria Bay, NY POE prior to departure from  
the foreign port or place and at least 2 hours prior to  
arrival.

Permission to land is granted with a tolerance of (+/-) 30  
minutes. If your ETA deviates outside these parameters,  
previously granted permission(s) are invalid and you  
must contact CBP to re-secure permission to land.

### **Inspection Process**

- Aircraft should park at the FBO.
- There is no CBP office at this location.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- Aircrew and passengers will be processed planeside.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal if operating a private flight.
- There is no USDA compliance agreement in place at this airport for the collection of regulated waste/garbage. Only aircraft arriving from Canada can be serviced by CBP at this airport.

### **Special Procedures/Miscellaneous**

- Watertown International Airport FBO Office:
  - Contact Number: 315-786-6001
  - After Hours: 315-816-2331 or 315-816-2334
  - FAX Number: 315-639-3990
  - Hours of Operation:
    - Summer: 6 a.m. - 7 p.m. (seven days per week)
    - Winter: 6 a.m. - 5 p.m. (seven days per week)

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)